



MITCHELL E. DANIELS, Jr., Governor
STATE OF INDIANA

DEPARTMENT OF HOMELAND SECURITY JOSEPH E. WAINSCOTT JR., EXECUTIVE DIRECTOR

*Indiana Department of Homeland Security
Indiana Government Center South
302 West Washington Street
Indianapolis, IN 46204
317-232-3980*

EMERGENCY MEDICAL SERVICES TECHNICAL ADVISORY COMMITTEE MINUTES

DATE: February 7, 2012; 10:00 a.m.

LOCATION: Noblesville Fire Department, Station 77
15251 Olio Road
Noblesville, Indiana 46060

PRESENT: Leon Bell, Chairman, ALS Training Institute
Vacant, Vice Chairman, ALS Program Director
Vacant, Secretary
Charles Ford, EMS Chief Executive Officer
Faril Ward, EMS Chief Operating Officer
Michael McNutt, BLS Training Program Director
Sara Brown, EMS Medical Director
Sherry Feters, Vice Chairman, EMS Chief Executive Officer
Edward Bartkus, EMS Medical Director

NOT PRESENT: Tina Butt, 1st Responder Training Director
Elizabeth Weinstein, EMS for Children
Michael Gamble, Emergency Department Director
Stephen Cox, EMS Chief Operating Officer
Valerie Miller, Emergency Department Director

OTHERS PRESENT: Mike Garvey, Chief of Staff, IDHS
John Zartman, EMS Commissioner
Terri Hamilton, EMS Commissioner
Pam Taylor, Indiana Fire Chiefs Association
Ken Williams, Fire Chief, Noblesville

1. Meeting called to order at 10:00 a.m. by Chairman Bell.
2. Roll Call, quorum present.
3. Adoption of the minutes was deferred while the Committee read the minutes from the previous meeting.
4. Introductions:
 - a. Jessica Lawley, representing the ALS Program Director Training Institute. Jessica introduced herself and gave a biographical summation of her career.
5. Public Comment: None.
6. Announcements: None at this time.
7. After reading the minutes, Faril Ward voted and it was seconded by Sherry Fetters that the minutes be approved.
8. Old Business:
 - a. Bruce Bare from the Central Staff of IDHS had many comments regarding by-laws and procedures. Central Staff believes that the Technical Advisory Committee (TAC) needs to have by-laws and procedures for working through TAC recommendations from the EMS Commission. He discussed the worksheet tool that has been approved by the EMS Commission for tracking of our work product. He will be emailing a spreadsheet of precedence and the Commission has asked that we provide a progress report for each meeting, and that there has been discussion about having short meetings and prolonging meetings so that the work of the committee is better utilized.

There was much discussion about who, what, when, where, why and how to do all of this. The Committee, in general, believes that there are items that we are being asked to do within this framework that Bruce presented that we are empowered by the Commission to do, nor by Indiana code, to do. After much discussion, we determined that the liaison will be Bruce and he will be sending us a listing of all the open recommendations.
 - b. Chairman Bell asked Faril Ward, who readily volunteered, to write by-laws. Faril will write them and ask for oversight by corporate counsel from the Indiana EMS Commission and will provide a report to the TAC at its next meeting in April.
9. New Business:
 - a. Filling of the Vice Chair position. The Vice Chairman position has been vacated with John Zartman's elevation to the Indiana EMS Commission. Chairman Bell opened the nominations. A nomination for Sherry Fetters was put forward. The Advisory Committee then closed the nominations, moved by Sara Brown, seconded by Mike McNutt to affirm Sherry Fetters as Vice Chairman of the Committee. Ms. Fetters accepted the position.

- b. The open secretary position. Nominations and voting on this position was tabled awaiting a decision by Chief of Staff Michael Garvey as to whether or not Central Staff will be providing secretarial support services.

10. Subcommittee Reports:

- 1. The Ivy Tech Intermediate Committee was presented by Ms. Fethers. The course has gone very well. A number of students has taken the course and passed the National Registry Paramedic Exam. Two failed initially, most have finished with their ride-out, and one person voluntarily withdrew. According to Sherry, the pass rate from Ivy Tech for this course is 50 to 60 percent thus far. They have had a change in status and a new Program Director Chuck Dietrich is the new Chair, Sherry will be interacting with him and we will have the report for our April meeting.
- 2. Technical Advisory Subcommittee for Primary Instructor
 - a. Michael McNutt presented minutes from 1-2 and 1-4 of 2012 which are included in this packet. Mike explained that there is a constant need for acquisition and incorporation of the National Educational Standards for Primary Instructor. For discussion and voting at our next meeting the grouping of long-term goals which are to consider developing in Indiana a specific module for Primary Instructor course with accompanying examination questions. There are differing ways to approach the development of the Primary Instructor course. The didactic portion of the program could be developed and put on the state e-learning system. The classroom portion focusing on the written testing and practical skills application and role playing. Review the current internship process and make recommendations. Potential pathway to Primary Instructor certification such as attendance at a national primary instructor course.
 - b. Chief McNutt noted that the final examination will be objective-based, and will site passages in the book where the test question arises. They have performed test mapping, modules have been assigned, and most of the test item writers have returned their items to Chief McNutt who is processing them.
 - c. Subcommittee report was presented, Dr. Bartkus moved and Ms. Fethers seconded, adoption of the recommendations of the PI Committee.
 - d. Utilizing an org methodology for decision making. The TAC has adopted four options for presentation to the EMS Commission regarding the advanced EMT bridge.
 - 1. Option 1: Do nothing, and not have an advanced EMT level.
 - 2. Option 2: Eliminate the bridge and either go to EMT or Paramedic.

3. Option 3: Grandfather all current basic advanced EMT's, and maintain their certification for life with loss through attrition.
4. Option 4: Adopt the bridge program.

e. The Committee voted unanimously to accept recommendation No. 4. The move to create the recommendation to send to the EMS Commission was made by Sherry Feters, seconded by Mike McNutt.

3. EVOC, EDOC and Drug Committee, presented by Dr. Bartkus. Dr. Bartkus submitted the Committee recommendations with the changes that had been suggested. Those recommendations are attached for the Committee's review for both the EVOC and Drug and Alcohol testing. The committee will have to do some tightening up of standards in order to meet the new standards. Dr. Bartkus will resend them.
4. Prioritization meeting for EMS for the Future, Rick Archer presented the overview on behalf of the Indiana EMS Commission and asked that the TAC participate in its meeting on April 3, 2012. The TAC will hold its regularly scheduled meeting at 9:00 a.m. (special time) that we may proceed to the Prioritization Meeting with other stakeholders at 10:00 a.m. at Noblesville Fire Department.
5. Chief of Staff Garvey presented political insight into the following bills:
 - a) HB 1052 which was bid process state-wide for EMS.
 - b) HB 1186 is the licensure bill. Was modified after significant uproar to the 21 year age requirement.
 - c) SB 224 Emergency Ambulance Report for the Indiana Board of Health and the Indiana Department of Homeland Security covering EMS, how services interact with nursing homes.
 - d) SB 371 National Education Standards which removes dispatching certifications, but must be training in a certified course.

11. Good of the Order: None.

12. Adjournment.